

convene™

1201 WILSON BOULEVARD

CONVENE.COM | 888-730-7307

1201 Wilson Boulevard

MEETINGS AND EVENTS



8

MEETING ROOMS

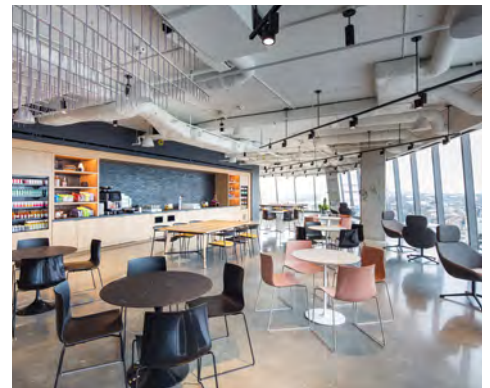
242

MAX ROOM
CAPACITY

34,000

SQUARE FEET

Convene at 1201 Wilson Boulevard is located in the tallest tower in the Metropolitan D.C. area and offers unique views of the D.C., Maryland, and Virginia skylines. The Convene space is purpose-built with human-centered design and state-of-the-art technology making it the ideal venue for conferences, town halls, trainings, board meetings, and social networking receptions.



Essential Elements Included:



HIGH-SPEED
WIFI



FLEXIBLE MEETING
AND EVENT SPACE



ON-SITE GOURMET
CHEF



STATE-OF-THE-ART
TECHNOLOGY



EVENT PLANNING
SERVICES



UNLIMITED ON-SITE
DRINKS AND SNACKS

Floorplan & Capacities

MEETING & EVENT SPACE

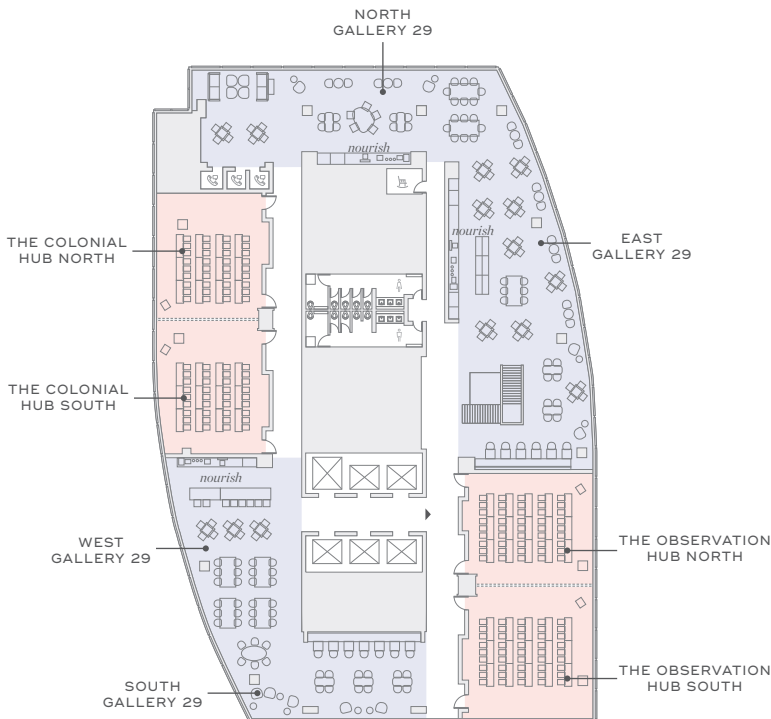
29TH FLOOR

	DIMENSION (FT)	AREA (FT ²)	CEILING HEIGHT (FT)	RECEPTION	THEATER	CLASSROOM	CONFERENCE	ROUNDS	HOLLOW SQUARE	PODS
Meeting & Event Space										
The Observation Hub South	34' x 32'	1,155'	9'	n/a	108	57	22	56	42	64
The Observation Hub North	29' x 32'	982'	9'	n/a	105	45	22	56	36	56
The Observation Hubs	64' x 32'	2,137'	9'	n/a	215	102	58	112	66	120
The Colonial Hub South	36' x 29'	1,004'	9'	n/a	90	33	22	48	36	49
The Colonial Hub North	33' x 29'	961'	9'	n/a	68	33	22	40	32	32
The Colonial Hubs	69' x 29'	1,965'	9'	n/a	158	69	64	96	60	96
Gallery Space										
North and East Gallery 29		3,461'	11'	150	n/a	n/a	n/a	n/a	n/a	n/a
South and West Gallery 29		2,104'	11'	75	n/a	n/a	n/a	n/a	n/a	n/a

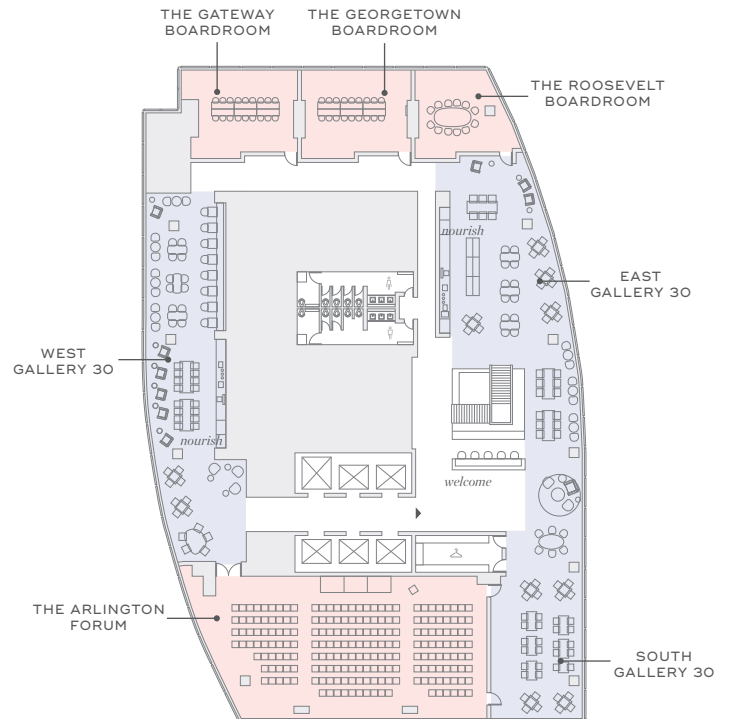
30TH FLOOR

Meeting & Event Space										
The Georgetown Boardroom	27' x 19'	570'	9'	n/a	65	24	24	32	24	32
The Gateway Boardroom	25' x 19'	547'	9'	n/a	60	24	24	32	24	32
The Roosevelt Boardroom	18' x 19'	461'	9'	n/a	n/a	n/a	12	n/a	n/a	n/a
The Arlington Forum	76' x 36'	2,727'	9'	n/a	242	165	70	120	74	161
Gallery Space										
West Gallery 30	97' x 18'	1,901'	11'	60	n/a	n/a	n/a	n/a	n/a	n/a
East and South Gallery 30		2,867'	9'	150	n/a	n/a	n/a	n/a	n/a	n/a

29th Floor



30th Floor



Room Types

We practice a human-centered design approach to optimize meeting types as well as room typologies that support the unique needs of small, medium, or large corporate meetings.



Colgate Boardroom at One World Commons, NYC

Boardroom

Small Format Meetings (2-15 participants)

Boardrooms support small meetings of up to 15 participants and include resources that promote successful decision making and idea generation.



Hub One at 117 West 46th Street, NYC

Hub

Medium Format Meetings (15-75 participants)

Hubs are medium sized multi-purpose rooms that are flexible to host 15-75 participants. Their design facilitates intense engagement and collaboration.



Forum at 237 Park Avenue, NYC

Forum

Large Format Meetings (75-400 participants)

Forums support large format meetings by anticipating the complex audiovisual requirements of presentations and training programs.



Dining & Display at 237 Park Avenue, NYC

Social Spaces

Community Areas (50+ participants)

These transformative spaces flex to support the activities that happen before, in-between, and after your program, including registration, dining, networking, receptions, and social events.

Fully Integrated Experiences

We integrate our meeting, training, and event services into every program so that planners can focus on ensuring that every participant has a great experience.



Spiced Leg of Lamb

Cuisine

We have studied the art of serving large groups and curated fresh seasonal menus to satisfy every palate and personality.



Technology at 32 Old Slip, NYC

Technology

State-of-the-art technology comes standard with all of our meeting packages. Other services include dedicated support, built-in power, broadcasting, and high-speed Wi-Fi.



Conference Registration at 237 Park Avenue, NYC

Production & Planning Support

Our dedicated production managers can assist with all of your event planning, logistics, and day-of execution needs.



Passed Hors d'oeuvres at 117 W 46th Street, NYC

Service Support

Our on-property General Manager and Service Managers ensure that your spaces are properly set up, always clean, and filled with all the supplies and nourishment you need to be productive.

Meeting & Event Packages

Convene integrates all the elements of a successful meeting or event into all-inclusive packaged pricing options.



Club Parlor at 237 Park Avenue, NYC

Choose from our most popular meeting and event packages, or further customize a package based on your needs.

BASIC PACKAGE

Nourish Café - All day access
Gourmet coffee and beverages, sweet and savory snacks, fresh fruit, and candy

Continental Breakfast - Cold

- Lunch** - Cold
- 2 Seasonal Salads
 - 1 Protein Salad
 - 2 Sandwiches
 - 1 Dessert

Technology
+ In-room technology

STANDARD PACKAGE

Nourish Café - All day access
Gourmet coffee and beverages, sweet and savory snacks, fresh fruit, and candy

Continental Breakfast - Cold & Hot

- Lunch** - Cold & Hot
- 2 Seasonal Salads
 - 1 Protein Salad
 - 2 Sandwiches
 - 1 Hot Entrée
 - 1 Dessert

PM Break

Technology
+ In-room technology

PREMIUM PACKAGE

Nourish Café - All day access
Gourmet coffee and beverages, sweet and savory snacks, fresh fruit, and candy

Continental Breakfast - Cold & Hot
+1 Breakfast Enhancement

- Lunch** - Cold & Hot
- 2 Seasonal Salads
 - 1 Protein Salad
 - 2 Hot Entrees
 - 1 Hot Vegetable
 - 1 Dessert









AM & PM Break

Technology
+ In-room technology

Technology Inclusions & Enhancements

All of our meetings and events come with in-room, user-controlled technology and equipment. Whatever your meeting or event size, we can accommodate your most advanced technology needs.

All Packages Include:

 1 GB HIGH-SPEED WI-FI	 PRESENTATION PODIUM	 OFFICE SUPPLIES	 DIGITAL SIGNAGE
 BUILT-IN PROJECTION	 FLIPCHART, EASEL & WHITEBOARD	 AUDIO EQUIPMENT	 TECH MANAGER ON-SITE



32 Old Slip, NYC

In addition to our all-inclusive meeting and event packages, technology enhancements may be added to any package. We provide a range of options based on your specific meeting or event goals.

Audio Enhancement Options

- Audio recording
- Powered speaker bundle*
- Push to talk microphone system
- Audio mixer (Up to 32 channels)
- Podium
- Boundary microphone
- Tabletop microphone
- Wireless handheld microphone
- Wireless lavalier microphone

Conference & Livestream Enhancement Options

- Point to point video conference
 - Web conference bundle*
 - Essential webinar bundle*
 - Basic webinar bundle*
 - Premium webinar bundle*
- Webinar powered by Livestream*

Video Enhancement Options

- Digital displays (various sizes up to 90")
- Confidence monitor
- Laptop
- Additional projector and projector screen
- Video switcher

Networking Enhancement Options

- Dedicated internet bandwidth
- SSID customization
- Wired internet connection
- Public IP address
- Hard-line internet connectivity

Miscellaneous Enhancement Options

- LED uplighting bundle*
- Staging and draping
- Additional stage lighting
- Speaker timer system
- Upgraded presentation bundle*
- Black & white printer
- Color printer
- Dedicated tech specialist
- Additional whiteboard flip-chart easel and markers
- Audio conferencing speaker phone
- Document camera
- Basic videography bundle*
- Premium videography bundle*
- Live polling and Q&A, powered by Slido

*Ask your sales or technology manager for more information on what is included in bundles and pricing.

Our Locations



For more information or
to schedule a site tour, please
visit convene.com or call
888-730-7307